

## Aryabhata College (University of Delhi)

Minutes of Internal Quality Assurance Cell (IQAC) meeting held on 21<sup>st</sup> December, 2022 in the GB Room of college at 3:00 P.M.

**Following members of IQAC were present in the meeting**

1. **Prof. Manoj Sinha : Chairperson**
2. **Prof. J.K.Singh: Coordinator**
3. **Prof. Sharad Soni : Member ( GB representative)**
4. **Prof. Narendra Budhraja : Member**
5. **Dr. Geeta Budhraja : Member**
6. **Dr. Deepika Goel : Member**
7. **Dr. Monica Aggarwal : Member**
8. **Dr. S.B.N. Tiwari : Member**
9. **Dr. Preeti Jagwani: Member**
10. **Dr. Krishan Murari: Member**
11. **Dr. Anand Saurabh: Member**
12. **Sh. Binoy Bhushan Aggarwal**

Leave of absence was granted to

Sh. Ramesh Aggarwal : Member ( External Member- Industrialist nominee)

Dr. Sanjay Gautam : Member ( Alumni representative)

Prof. B. Mangalam

Dr. Satish Jha

Mrs. Anju Aggarwal

All the members who could not attend the meeting on account of their preoccupation in some other official work expressed their regret.

The meeting started with the opening remarks by the Chairperson who apprised the members with the ongoing efforts of NAAC Steering Committee in collection and organization of information from different Departments/Societies and individual faculty members for preparation of Annual Quality Assurance Report due to be submitted on or before 31 December, 2022. The Action taken report based on feedback collected and analysed by the Feedback committee of the college was circulated among the members and finalized after incorporating



Dr. Krishan Murari

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their suggestions. The Committee further suggested to forward the same to the Governing Body of the college for information and reporting.

The members further deliberated and suggested for making provision of internship for student in different Academic and Administrative Departments of college with a view to provide exposure of office working environment, documentation and record maintenance. The modalities regarding recruitment of interested students, their working hours/days, supervision, issuance of certificate of completion of internship training etc. were suggested to be regulated by the Placement Cell of the college in consultation with IQAC. It was also suggested that the name of 'Placement Cell' would be changed to 'Placement and Internship Cell' so as to include internship within the ambit of the cell.

The meeting ended with vote of thanks to the Chair.



Coordinator – IQAC



Principal / Chairperson - IQAC

*Krishna  
Mishra*

